

Approved Minutes: PCED Board Meeting

August 26th, 2019 at 6:00pm 205 F St, Phillipsburg, KS 67661

Call to Order	Chairman Steven Rust called the August 26th, 2019 meeting to order at 6:00pm. Members Michelle Prewo, Stacie Ricker and Brenda Matteson were present. Director Nick Poels and Executive Assistant Bethany Lennemann were also present. Board member Mike Erhart was absent, excused.
Additions to the Agenda	Nick Poels requested to add: New Business (d) Board Member
Public Sharing Time	None.
Communications	The board reviewed a thank you card from Kenzie Jansonius for her internship this summer at Fort Bissell Museum.
Meeting Minutes	July 2019 minutes were reviewed and discussed. Michelle Prewo made a motion to approve the July minutes. Brenda Matteson seconded the motion. Motion carried 3-0.
Invoices and Financials	August invoices and financials were reviewed and discussed. Michelle Prewo made a motion to approve the August invoices with additions. Stacie Ricker seconded the motion. Motion carried 3-0.
Chairman Report	Steven Rust reported the EDAB committee met and informed the committee on TechSpace and received positive feedback. Rust also reported a potential commercial revitalization application will be submitted.
Director Report	Nick Poels discussed his report as printed.
Standing Committee Reports	<p>i). Encore Living Committee: Nick Poels reported he has not received the August minutes and will email them out to the board when he receives them. Poels also reported Encore Living is starting to get ready for the Veterans Honor Banquet 2019.</p> <p>ii). Youth Development Committee: Bethany Lennemann reported she is working on getting the Phillipsburg Junior High and Logan High School involved in the Youth Entrepreneurship Competition this year.</p> <p>iii). E-Community Committee: Nothing to report.</p>
Old Business (a-b)	<p>(a) Website Update: Nick Poels reported Kollette Keeten is working the with web development company on the wire frame of the website. Poels reported forms have been sent to all county departments to be filled out with the information they would like on their county department page. Poels reported Keeten is working on creating the Phillips County Seal. Poels provided information regarding Eberle Studios for drone footage of Phillips County for the new website. Stacie Ricker made a motion to approve the funding to Eberle Studios for drone footage of Phillips County. Brenda Matteson seconded the motion. Motion carried 3-0.</p> <p>(b) TechSpace Update: Nick Poels reported the Phillipsburg High School, 4th grade and 3rd grade have scheduled classes in TechSpace on a weekly basis. The Phillipsburg High School had their</p>

first class in TechSpace last week to get familiar with the technology. A meeting is set up this week for the PJH teachers to come tour the facility to get some middle school grades involved. The next step is working on getting the other Phillips County school districts involved as well as working on the certification programs.

**New Business
(a-d)**

- (a) Commercial Revitalization Application: 773 Central Ave: The board reviewed and discussed the commercial revitalization application for 773 Central Ave. Michelle Prewo made a motion to approve the commercial revitalization application for 773 Central Ave. Brenda Matteson seconded the motion. Motion carried 3-0.
- (b) Feasibility Study: Nick Poels had a meeting with Phillips County Health Department, Emergency Management, and EMS to discuss the feasibility of a new healthcare facility in Phillips County. The board reviewed a proposal from The Docking Institute for a feasibility study for a facility to house the three Phillips County departments. Brenda Matteson made a motion to approve the funding to The Docking Institute for the feasibility study of a new healthcare facility. Stacie Ricker seconded the motion. Motion carried 3-0.
- (c) Conference Approval: Nick Poels asked for approval to attend the Rural Rise conference September 17th-19th and the NREDA Annual conference November 6th-8th. Poels is awaiting a scholarship for the NREDA conference. Stacie Ricker made a motion to approve Nick Poels to attend the Rural Rise conference and the NREDA conference. Michelle Prewo seconded the motion. Motion carried 3-0.
- (d) Board Member: The commissioner district #3 position will open up on October 24th, 2019. The board was asked for recommendations and the position will be advertised next week.

Adjournment

With no further business to discuss, Steven Rust adjourned the meeting at 7:02pm.

8/28/2019

By email vote: Michelle Prewo made the motion to approve a PCED Microloan in the amount of \$5,000.00 according to the set program terms and conditions to Phillipsburg Lockers. Brenda Matteson seconded the motion. Motion carried 4-0.